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CONSTITUTION OF THE GOLDFIELDS FOOTBALL LEAGUE INC.

1 Name & Colours of Association

The name of the association is the “Goldfields Football League Inc”. The GFL colours shall be predominantly royal blue and gold.

2 Definitions

In these rules, unless the contrary intention appears:

"**Act**" means the *Associations Incorporation Act 1987*;

"**Annual General Meeting**" means the meeting convened under clause 16(1)(b);

"**Chairperson**" means:

- (a) in relation to the proceedings at a Commission Meeting or General Meeting, the person presiding in accordance with clause 11; or
- (b) otherwise, the person referred to in clause 10(6) or, if that person is unable to perform his or her functions, the Deputy Chairperson;

"**Club**" means a Football club which is an ordinary member of the GFL;

"**Commission**" means the board of Commissioners of the GFL referred to in clause 10;

"**Commission Meeting**" means a meeting of the Commission referred to in clause 15;

"**Commissioner**" means the persons comprising the Commission referred to in clause 10;

"**Commissioner for Fair Trading**" means the Commissioner for Fair Trading under the Act;

"**Department**" means the Government Department responsible for administering the Act;

"**Deputy Chairperson**" means the person referred to in clause 10(6);

"**Financial Year**" means each period commencing 1 July each year and ending on 30 June in the following year;

"**Football**" means the game of Australian Rules Football;

"**General Meeting**" means a GFL meeting of which all members are notified including an Annual General Meeting;

"**GFL**" means the Goldfields Football League Inc.;

"**Ordinary Resolution**" means a resolution other than a Special Resolution;

"**Poll**" means voting conducted by written ballot (as opposed to a show of hands);

"**Secretary**" means the person referred to in clause 10(6); and

"**Special Resolution**" has the meaning given by section 24 of the Act, that is:

- (1) *For the purposes of this Act, a resolution is a special resolution if it is passed by a majority of not less than three-fourths of the members of the association who are entitled under the rules of the association to vote and vote in person or, where proxies or postal votes are allowed by the rules of the association by proxy or postal vote, at a general meeting of which notice specifying the intention to propose the resolution as a special resolution was given in accordance with those rules.*
- (2) *At a meeting at which a resolution proposed as a special resolution is submitted, a declaration by the person presiding that the resolution has been passed as a special resolution shall be evidence of the fact unless, during the meeting at which the resolution is submitted, a poll is demanded in accordance with the rules of the association or, if the rules do not make provision as to the manner in which a poll may be demanded, by at least 3 members of the association present in person or, where proxies are allowed, by proxy.*
- (3) *A declaration by the person presiding as to the result of a poll taken under subsection (2) is evidence of the matter so declared.”; AND*

"**Treasurer**" means the person referred to in clause 10(6).

3 Objects of the GFL

- (1) The objects of the GFL are to:
- (a) promote, develop, manage and represent Football throughout the Goldfields region;
 - (b) promote and organise Football matches and competitions in the Goldfields region;
 - (c) determine the terms and conditions upon which persons may play Football for Clubs and upon which Clubs may take part in matches;
 - (d) arrange matches with other leagues and to select and control all representative teams; and
 - (e) control and formulate the policy of Football in the Goldfields and to do all acts and deeds which may be considered conducive to its interests or in the interests of Football.
- (2) All property and income of the GFL shall be applied solely toward the promotion of the objects of the GFL and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to Clubs, except in good faith in the promotion of those objects.

4 Powers of the GFL

The powers conferred on the GFL are the same as those conferred by section 13 of the Act, so that subject to the Act, the GFL may do all things necessary or convenient for carrying out its objects, including but not limited to:

- (a) acquire, hold, deal with, and dispose of any real or personal property;

- (b) open and operate bank accounts;
- (c) invest its money in any:
 - (i) security in which trust monies may lawfully be invested; or
 - (ii) other lawful manner;
- (d) borrow money upon such terms and conditions as it thinks fit;
- (e) give such security for the discharge of liabilities incurred it as it thinks fit;
- (f) appoint agents to transact any business on its behalf;
- (g) enter into any other contract it considers necessary or desirable;
- (h) act as trustee and accept and hold real and personal property upon trust, but it does not have power to do any act or thing as a trustee that, if done otherwise than as a trustee, would contravene the Act or this constitution;
- (i) establish, maintain and conduct a headquarters for the purpose of providing social facilities for members and other persons interested in Football;
- (j) frame and administer by-laws relating to Football and to take such action as may be necessary to achieve uniformity in those by-laws;
- (k) raise money by subscription or otherwise from Clubs or their members;
- (l) appoint, employ, dismiss or suspend employees and other persons as may be necessary or convenient for its objects and to set the terms and conditions of their employment;
- (m) delegate all or any of its powers to any committee or committees or to any board or tribunal appointed by it;
- (n) grant liquor or other rights at properties under its control in accordance with Government directions regulating the same;
- (o) organise and administer all activities associated with its representative teams;
- (p) institute, conduct or defend, compound or abandon any legal proceedings by or against it or against any other person and to refer any claims or demands by or against it to arbitration; and
- (q) do all such acts and things as are incidental to, or expedient for the fulfilment of its objects.

5 Qualifications for Membership

- (1)
 - (a) The Commission may grant ordinary membership of the GFL to any Football club that desires membership. However, the Commission retains the right to refuse membership in its absolute discretion.
 - (b) The Commission may appoint honorary members of the GFL for such a period and on such terms as it decides. Honorary members may not vote at GFL meetings.
 - (c) The Commission may appoint life members of the GFL. A life member must be elected by secret ballot carried by a two thirds majority of the Commission present at the meeting. Notice of nomination for life membership shall be given to the Commission 14 days prior to that meeting. Life members may not vote at GFL meetings.
 - (d) The Commission may grant affiliate membership of the GFL to bodies, organisations or incorporated associations in its absolute discretion and on such terms as it thinks fit. Affiliate members may not vote at GFL meetings.
 - (e) All members of the GFL shall in all respects be bound by and conform to this constitution and all by-laws made pursuant to it.
- (2) A club or person wishing to become a member of the GFL must have their application proposed and seconded by separate existing members and then so apply to the Commission in writing:
 - (a) signed by that person or in the case of a club, its secretary or president; and
 - (b) in such form as the Commission from time to time directs.
- (3) The Commission must consider each application made under clause 5(2) at a Commission Meeting and must at the Commission Meeting or the next Commission Meeting accept or reject that application.
- (4) An applicant whose application for membership of the GFL is rejected under clause 5(3) may appeal against that decision by notifying the Secretary in writing within 7 days after the date the applicant was notified of their rejection.
- (5) After being notified under clause 5(4), the GFL must, at a General Meeting convened pursuant to clause 16(1)(d), either confirm or set aside the Commission's decision to reject the application, after having afforded the applicant a reasonable opportunity to be heard by, or to make representations in writing to, the GFL at that General Meeting.

6 Register of Members

- (1) The Secretary, on behalf of the GFL, must comply with section 27 of the Act by keeping and maintaining in an up to date condition, a register of the members of the GFL and their postal or residential addresses and, when requested by a

Club, shall make the register available for the Club's inspection who may make a copy of or take an extract from the register but may not remove the register.

- (2) The register must be kept and maintained at the GFL's headquarters, the Secretary's place of residence or at such other place as the Clubs decide at a General Meeting.
- (3) The Secretary must delete the name of a person who dies or who ceases to be a member under clause 8 from the register.

7 Subscriptions of Members

- (1) The Commission may from time to time at a Commission Meeting determine the amount of subscription, if any, to be paid by each member.
- (2) Each member must pay to the Treasurer by such date as the Commission from time to time determines, the amount of the subscription determined under clause 7(1).
- (3) If a member's subscription is not paid within 3 months after the date fixed under clause 7(2), their membership ceases on the expiry of that 3 month period, unless the Commission decides otherwise.

8 Termination of Membership

Membership of the GFL may be terminated upon:

- (a) receipt by the Secretary or another Commissioner of written notice from a member resigning their membership provided that the member remains liable to pay any subscription or fines due and payable by the member at the date of termination;
- (b) operation of clause 7 (3); or
- (c) expulsion of a member pursuant to clause 9.

9 Suspension or Expulsion of Members

- (1) If the Commission considers that a member should be suspended or expelled from the GFL because their conduct is detrimental to the interests of the GFL, the Commission must give written notice to the member specifying:
 - (a) the time, date and place of the Commission Meeting at which the question of that member's suspension or expulsion will be decided; and
 - (b) particulars of the relevant conduct,

at least 7 days before the date of that Commission Meeting.

- (2) At the Commission Meeting referred to in clause 9(1), the Commission must afford the member concerned a reasonable opportunity to be heard by, or to make representations in writing to, the Commission. The Commission may then, in its absolute discretion, suspend or expel that member's membership and must then communicate that decision in writing to that member.

- (3) Subject to clause 9(5), a suspension or expulsion of a member pursuant to clause 9(2) takes effect 14 days after the Commission notifies the member of the same pursuant to clause 9(2).
- (4) A member who is suspended or expelled under clause 9(2) may appeal against that suspension or expulsion by notifying the Secretary in writing within 14 days after the date the member was notified of their suspension or expulsion.
- (5) When notified under clause 9(4), the:
 - (a) GFL, must at a General Meeting convened pursuant to clause 16(1)(c)(ii), either confirm or set aside the Commission's decision to suspend or expel the member, after having afforded the member a reasonable opportunity to be heard by, or to make representations in writing to, the GFL at that General Meeting; and
 - (b) suspension or expulsion does not take effect unless and until the decision of the Commission to suspend or expel is confirmed under this clause.

10 Commission

- (1) The affairs of the GFL will be managed exclusively by a Commission consisting of a minimum of 5 and a maximum of 10 Commissioners.
- (2) The terms of incoming Commissioners will be decided by the existing Commissioners but shall be not exceed 2 years.
- (3) Commissioners may be reappointed at the conclusion of their term in the absolute discretion of the Commission.
- (4) When a Commission vacancy, casual or otherwise arises, expressions of interest shall be advertised in the local newspaper, calling for applications for new Commissioner(s). The existing Commissioners will appoint new Commissioners from any applications received in its absolute discretion.
- (5) If all Commissioners resign at the same time, a new Commission shall be elected by GFL Clubs at a General Meeting convened for that purpose and the elections shall be held in accordance with the model rules of the Act.
- (6) The Commissioners shall elect the Chairperson, Deputy Chairperson, Secretary and Treasurer from within the Commission, annually.
- (7) The Commission may delegate, in writing, to one or more sub-committees (consisting of such member or members of the GFL as the Commission thinks fit) the exercise of such functions of the Commission as are specified in the delegation other than:
 - (a) the power of delegation; and
 - (b) a function which is a duty imposed on the Commission by the Act or any other law.

- (8) Any delegation under clause 10(7) may be subject to such conditions and limitations as to the exercise of that function or as to time and circumstances as are specified in the written delegation and the Commission may continue to exercise any function delegated.
- (9) The Commission may, in writing, revoke wholly or in part any delegation under clause 10(7).

11 Chairperson and Deputy Chairperson

- (1) Subject to this clause, the Chairperson must preside at all General Meetings and Commission Meetings.
- (2) In the event of the absence from a General Meeting or a Commission meeting of:
 - (a) the Chairperson, the Deputy Chairperson must preside at the meeting; or
 - (b) both the Chairperson and the Deputy Chairperson, a Commissioner elected by the other Commissioners present, must preside at the meeting.

12 Secretary

The Secretary must:

- (a) co-ordinate the correspondence of the GFL;
- (b) keep full and correct minutes of the proceedings of the Commission and of the GFL;
- (c) comply on behalf of the GFL with:
 - (i) section 27 of the Act with respect to the register of members of the GFL, as referred to in clause 6;
 - (ii) section 28 of the Act by keeping and maintaining in an up to date condition this constitution and any by-laws made pursuant to it and, when requested by a member of the GFL, the Secretary must make the same available for the member's inspection who may make a copy of or take an extract of the same but may not remove the same; and
 - (iii) section 29 of the Act by maintaining a record of the names and residential or postal addresses of the persons who:
 - (A) hold the offices of the GFL provided for by this constitution, including all Commissioners and persons who are authorised to use the common seal of the GFL under clause 22; and
 - (B) are appointed or act as trustees on behalf of the GFL, and, when requested by a member, the Secretary must make the record available for the member's inspection who may

make a copy of or take an extract from the record but may not remove the record;

- (d) unless the Clubs resolve otherwise at a General Meeting, have custody of all books, documents, records and registers of the GFL, including those referred to in clause 12(c) but not including those kept and maintained by, or in the custody of, the Treasurer pursuant to clause 13; and
- (e) perform such other duties as are imposed by this constitution on the Secretary or as directed by the Commission.

13 Treasurer

The Treasurer must:

- (a) be responsible for the receipt of all moneys paid to or received by (or by the Treasurer on behalf of) the GFL and must issue receipts for those moneys in the name of the GFL;
- (b) pay all moneys described in clause 13(a) into such account or accounts of the GFL as the Commission may from time to time direct;
- (c) make payments from the funds of the GFL with the authority of the Commission or a General Meeting and in so doing ensure that all cheques are signed by 2 signatories authorised by the Commission;
- (d) comply on behalf of the GFL with sections 25 and 26 of the Act with respect to the GFL accounting records by:
 - (i) keeping those records as correctly account for and explain the financial transactions and financial position of the GFL;
 - (ii) keeping those records in a manner that enables true and fair accounts of the GFL to be prepared and available for formal audit from time to time; and
 - (iii) (iv) submitting to members at each Annual General Meeting , accounts showing the financial position of the GFL at the end of the immediately preceding Financial Year;
- (e) whenever directed to do so by the Chairperson, submit to the Commission a report, balance sheet or financial statement in accordance with that direction;
- (f) unless the Clubs resolve otherwise at a General Meeting, have custody of all securities, books and documents of a financial nature and accounting records of the League, including those referred to in clause 13(d) and (e); and
- (g) perform such other duties as are imposed by this constitution on the Treasurer, or as directed by the Commission.

14 Casual Vacancies on the Commission

A casual vacancy occurs in the office of a Commissioner rendering that office vacant if the Commissioner:

- (a) dies;
- (b) resigns by notice in writing to the Chairperson or, if the Commissioner is the Chairperson, to the Deputy Chairperson and that resignation is accepted by resolution of the Commission;
- (c) is convicted of an offence under the Act;
- (d) is permanently incapacitated by mental or physical ill-health; or
- (e) is absent from more than:
 - (i) 3 consecutive Commission Meetings; or
 - (ii) 3 Commission Meetings in the same Financial Year without tendering an apology to the person presiding at each of those meetings; of which meetings the Commissioner received notice, and the Commission has resolved to declare the office vacant.

15 Proceedings of the Commission

- (1) The Commission shall meet at such times and places as it determines and the Chairperson, or at least half the Commissioners, may at any time convene a meeting of the Commission. The Commission may adjourn and otherwise regulate their meetings as they think fit.
- (2) Each Commissioner has a deliberative vote.
- (3) A question arising at a Commission Meeting must be decided by a majority of votes, but, if there is a tied vote, the person presiding at the Commission Meeting will have a casting vote in addition to his or her deliberative vote.
- (4) At a Commission Meeting 3 Commissioners constitute a quorum.
- (5) Subject to these rules, the procedure and order of business to be followed at a Commission Meeting must be determined by the Commissioners present at the meeting.
- (6) As required by sections 21 and 22 of the Act, if a Commissioner has any direct or indirect pecuniary interest in a contract, or proposed contract, made or contemplated by the Commission (except if that interest exists only by virtue of the Commissioner being a member of a class of persons for whose benefit the GFL is established), must:
 - (a) as soon as the Commissioner becomes aware of that interest, disclose the nature and extent of that interest to the Commission; and
 - (b) abstain in any deliberations or decision of the Commission with respect to that contract.

- (7) Clause 15(6) does not apply with respect to an interest that exists only by virtue of the fact that the Commissioner is an employee of the GFL.
- (8) The Secretary must record every disclosure made under clause 15(6) in the minutes of the Commission Meeting at which it is made.

16 General Meetings

- (1) The Commission-
 - (a) may at any time convene a General Meeting;
 - (b) must convene Annual General Meetings within the time limits provided for by section 23 of the Act, that is, in every calendar year within 4 months after the end of the Financial Year or such longer period as may be allowed by the Commissioner of Fair Trading; and
 - (c) must, within 30 days after:
 - (i) receiving a request in writing from at least 3 Clubs, convene a General Meeting for the purpose specified in that request; or
 - (ii) the Secretary receives a notice under clause 9(4), convene a General Meeting to determine the appeal to which that notice relates;
 - (d) must, after receiving a notice under clause 5(4), convene a General Meeting before the next Annual General Meeting, where the appeal referred to in the notice will be determined (otherwise, the appeal will be determined at that next Annual General Meeting)).
- (2) When requesting a General Meeting under clause 16(1)(c)(i), the Clubs must:
 - (a) state the purpose for which that General Meeting is required; and
 - (b) sign their request.
- (3) If a General Meeting is not convened within the period referred to in clause 16(1)(c):
 - (a) (i), the requesting Clubs may themselves convene a General Meeting as if they were the Commission; or
 - (b) (ii), the Club who gave the notice may itself convene a General Meeting as if it were the Commission.
- (4) If a General Meeting is convened under clause 16(3)(a) or (b), the GFL must pay the reasonable expenses of convening and holding that General Meeting.
- (5) Subject to clause 16(7), the Secretary must give all members at least 14 days notice of a General Meeting specifying:
 - (a) when and where the General Meeting will be held; and

- (b) particulars of and order in which business will be transacted at the General Meeting.
- (6) Subject to clause 16(7), the Secretary must give all members at least 21 days notice of an Annual General Meeting specifying:
- (a) when and where the Annual General Meeting will be held;
 - (b) particulars of and order in which business will be transacted, as follows:
 - (i) first, consideration of the accounts and reports of the Commission; and
 - (ii) second, any other business requiring consideration by the GFL at the Annual General Meeting.
- (7) A Special Resolution may be moved either at a General Meeting or an Annual General Meeting. However, the Secretary must give all members at least 21 days notice of a meeting at which a Special Resolution will be proposed. In addition to those matters specified in clause 16(5) or (6), as relevant, the notice must also include the proposed resolution and the intention to propose it as a Special Resolution.
- (8) The Secretary must give a notice under clause 16(5), (6) or (7) by:
- (a) serving it on members personally; or
 - (b) sending it by post or email to a member at the postal or email address of the member appearing in the register of members kept and maintained under clause 6.
- (9) If a notice is sent by post or email under clause 16(8)(b), notice will be deemed to be properly given if it is sufficiently addressed and posted or emailed to the member concerned by ordinary prepaid mail or email.

17 Quorum and Proceedings at General Meetings

- (1) At a General Meeting 3 Clubs present in person constitute a quorum.
- (2) If within 30 minutes after the time specified for the holding of a General Meeting in a notice given under clause 16(5) or (6), a quorum is not present:
 - (a) the General Meeting lapses in the case of a General Meeting arising under clause 16(1)(c) or (3) ; or
 - (b) otherwise, the General Meeting stands adjourned to the same venue, time and day in the following week.
- (3) If within 30 minutes after the time appointed by clause 17(2)(b) for the resumption of an adjourned General Meeting a quorum is not present, the Clubs who are present in person or by proxy may nevertheless proceed with the business of that General Meeting as if a quorum existed.
- (4) The Chairperson must, if so directed by a General Meeting, adjourn that General Meeting to another time and place but no business may be transacted

at that adjourned General Meeting other than business left unfinished or on the agenda at the time when the General Meeting was adjourned.

- (5) When a General Meeting is adjourned for more than 30 days, the Secretary must give notice under clause 16 of the adjourned General Meeting as if it were a fresh General Meeting.
- (6) At a General Meeting:
 - (a) an Ordinary Resolution put to the vote will be decided by a majority of votes cast on a show of hands, subject to clause 17(9); and
 - (b) a Special Resolution put to the vote will be decided in accordance with its definition in clause 2, and, if a poll is demanded, in accordance with clauses 17(8) and (10).
- (7) A declaration by the Chairperson of a General Meeting that a resolution has been passed as an Ordinary Resolution is evidence of that fact unless, during the General Meeting, a poll is demanded in accordance with clause 17(8).
- (8) At a General Meeting, a poll may be demanded by the Chairperson or by 3 or more Clubs present in person or by proxy and must then be taken as the Chairperson directs.
- (9) If a poll is taken under clause 17(8) for an Ordinary Resolution, a declaration by the Chairperson of the result of the poll is evidence of that fact.
- (10) A poll demanded under clause 17(8) must be taken immediately on that demand being made.

18 Minutes of GFL Meetings

- (1) The Secretary must cause proper minutes of all proceedings of all General Meetings and Commission Meetings to be taken and then posted within 30 days after each respective meeting on the GFL website.
- (2) The Chairperson must ensure that minutes taken under clause 18(1) are confirmed at the next meeting as a true and correct record of the meeting to which those minutes relate.
- (3) Once posted on the GFL website and confirmed under clause 18(2), meeting minutes are, until the contrary is proved, evidence that:
 - (a) the meeting was duly convened and held;
 - (b) all proceedings recorded as having taken place at the meeting did in fact take place at the meeting; and
 - (c) all appointments or elections purporting to have been made at the meeting were validly made.

19 Voting Rights of Members

- (1) Subject to this constitution, each Club present in person or by proxy at a General Meeting has a deliberative vote. Honorary, life and affiliate members may not vote at GFL meetings.
- (2) Clubs may appoint 1 delegate only who shall be entitled to the voting rights of that Club. The Club must provide notice of their delegate to the Secretary, either in writing or by email at the start of each calendar year or prior to any specific GFL meeting.
- (3) Other interested persons may attend Annual and General Meetings but may not move motions or vote.

20 Proxies of Clubs

A Club may appoint in writing another Club to be its proxy to attend, and vote on its behalf at any General Meeting.

21 This Constitution

- (1) The GFL may alter, add to or rescind this constitution in accordance with sections 17, 18 and 19 of the Act as set out below.
 - (a) Subject to clause 21(1)(d) and (e), the GFL may alter this constitution by Special Resolution but not otherwise.
 - (b) Within 1 month after passing a Special Resolution altering this constitution, or such further time as the Commissioner of Fair Trading may in a particular case allow (on written application by the GFL), the GFL must lodge with the Commissioner of Fair Trading notice of the Special Resolution setting out particulars of the alteration together with a certificate given by a Commissioner certifying that the Special Resolution was duly passed on and that the rules of the League as so altered conform to the requirements of this Act;
 - (c) Alterations to this constitution do not take effect until clause 21(1)(b) is complied with and alterations changing the name of the GFL or the objects of the GFL do not take effect until the Commissioner of Fair Trading also approves the change.
- (2) This constitution binds every member and the GFL to the same extent as if every member and the GFL had signed and sealed this constitution and agreed to be bound by it in its entirety.
- (3) If a circumstance arises in relation to the GFL which is not the subject of this constitution, the Commission may, in its absolute discretion apply any relevant rules or regulations of the Western Australian Country Football League, Western Australian Football Commission, Western Australian Football League or the Australian Football League.

22 Common Seal of the GFL

- (1) The GFL must have a common seal on which its corporate name appears in legible characters.
- (2) The common seal of the GFL must not be used without the express authority of the Commission and every use of that common seal must be recorded pursuant to clause 18.
- (3) The affixing of the common seal of the GFL must be witnessed by any 2 of the Chairperson, the Secretary and the Treasurer.
- (4) The common seal of the GFL must be kept in the custody of the Secretary or such other person as the Commission decides.

23 Inspection of GFL Records

A member may at any reasonable time inspect without charge the books, records and securities of the GFL after giving 7 days notice either in writing or by email to the Secretary. Documents deemed to be of a confidential nature by the Commission may not be inspected by members.

24 Disputes and Mediation

- (1) The grievance procedure set out in this clause applies to disputes under this constitution between:
 - (a) a member and another member;
 - (b) a member and the GFL; or
 - (c) non-members to whom the GFL provides services and the League.
- (2) The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all parties.
- (3) If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.
- (4) The mediator must be:
 - (a) chosen by agreement between the parties; or
 - (b) in the absence of agreement:
 - (i) appointed by the Commission, in the case of a dispute between a member and another member;
 - (ii) a person who is a mediator appointed to, or employed with, a not for profit organisation, in the case of a dispute where the GFL is a party.

- (5) A member of the GFL may be a mediator unless that member is a party to the dispute.
- (7) The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
- (8) In conducting the mediation, the mediator must:
 - (a) give the parties every opportunity to be heard;
 - (b) allow due consideration by all parties of any written statement submitted by any party; and
 - (c) ensure that natural justice is accorded to the parties to the dispute throughout the mediation.
- (9) The mediator must not determine the dispute.
- (10) The mediation must be confidential and without prejudice.
- (11) If the mediation does not result in the dispute being resolved, the parties may resolve the dispute in accordance with the Act or otherwise at law.

25 Distribution of Surplus Property on Winding up of the GFL

If upon the winding up or dissolution of the GFL, there remains after satisfaction of all its debts and liabilities any property, the same must not be paid to or distributed among the members, or former members. The surplus property must be given or transferred to another association incorporated under the Act which has similar objects and which is not carried out for the purposes of profit or gain to its individual members, and which association shall be determined by resolution of the members.

APPLICATION FOR MEMBERSHIP OF AN INCORPORATED ASSOCIATION –
model rule 5

GOLDFIELDS FOOTBALL LEAGUE INC (“GFL”)

I/We.....
(Insert APPLICANT’S name)

of.....
(insert APPLICANT’S residential or postal address -
required under section 27 of the Associations Incorporation Act (1987))

email..... phone.....

apply to become a member of the GFL.

If my/our application is accepted, I/we agree to be bound by the GFL constitution.

Signature:..... **Date:**.....

Clause 5(2) “A club or person wishing to become a member of the GFL must have their application proposed and seconded by separate existing members”

PROPOSED:

SECONDED:

Name:.....

Name:.....

Signature:.....

Signature:.....

Date:.....

Date:.....

— — — — — Applicants to detach and keep — — — — —

INFORMATION for APPLICANTS

- If your application is accepted, your name and address, as provided above, **must** be recorded in a register of members and be made available to other members, upon request, under section 27 of the *Associations Incorporation Act*.
- If the obligations under the *Associations Incorporation Act* are not complied with the Association can be wound up.
- You can contact the GFL at PO Box 885, Kalgoorlie, 6433.
- You can access or correct personal information (your name and address) by contacting the Association as indicated above.

OTHER INFORMATION

- If your application is accepted you are entitled to inspect and make a copy of the register of members under section 27 of the *Associations Incorporation Act*.
- If your application is accepted you are entitled to inspect and make a copy of the rules (constitution) of the association under section 28 of the *Associations Incorporation Act*.

If your application for membership is rejected by the Commission, you may appeal against that decision by notifying the Secretary within 7 days after you were notified of the rejection. The GFL must then at a General Meeting convened pursuant to clause 16(1)(d), either confirm or set aside the Commission's decision rejecting your application, after having afforded you a reasonable opportunity to be heard by, or to make written representations to, the GFL at that General Meeting.

GOLDFIELDS FOOTBALL LEAGUE INC. (“GFL”)

**APPOINTMENT OF CORPORATE MEMBER
REPRESENTATIVE – model rule 19**

.....
(Insert name of CORPORATE MEMBER of incorporated association)

advises that, on, it
RESOLVED that

(Insert date of meeting)

.....
(Insert name of REPRESENTATIVE of the above corporate member)

represent it at:

*(Tick only **ONE** of the following)*

the General Meeting/s on
.....
(Insert relevant date/s)

OR

all General Meetings

of

(Insert name of INCORPORATED ASSOCIATION)

WITNESSED/AUTHORISED BY:
(if required under the CORPORATE MEMBER’S rules)

SIGNATURE:

NAME:

POSITION:

DATE:



SIGNATURE:

NAME:

POSITION:

DATE:

(Insert CORPORATE MEMBER’S common seal)

The corporate member acknowledges that according to clause 19(4) of the GFL constitution, a person appointed to represent a member which is an organisation is deemed for all purposes to be a member until that appointment is revoked by the organisation or, in the case of an appointment in respect of a particular General Meeting, which appointment is not so revoked, the conclusion of that General Meeting.

GOLDFIELDS FOOTBALL LEAGUE INC. (“GFL”)

APPOINTMENT OF PROXY

Model rule 20

I,

(Insert MEMBER’S name)

of.....

(Insert MEMBER’S address)

being a member of.....

(Insert name of INCORPORATED ASSOCIATION)

APPOINT.....

(Insert PROXY’S name)

who also is a member of the GFL, as my proxy.

My proxy is authorised to vote on my behalf: *(Tick only **ONE** of the following)*

at the General Meeting/s (and any adjournments of the meeting/s) on

.....
(Insert relevant date/s)

OR

in relation to the following resolutions and/or nominations

In favour:

Against:

.....
.....
.....
.....

*(Insert resolution Nos, brief description or
description or
nominees’ name/s)*

*(Insert resolution Nos. brief
nominees’ name/s)*

Signature:..... **Date:**.....

(of Member appointing Proxy)

NOTICE OF GENERAL MEETING TO ALTER THE CONSTITUTION

model rule 21

**GOLDFIELDS FOOTBALL LEAGUE INC.
("GFL")**

is convening a General Meeting at which the following resolution/s will be proposed as Special Resolutions to alter the constitution of the GFL.

The meeting will be held at _____ a.m./p.m. on _____
the _____ 200____.

The meeting will take place at _____

SPECIAL RESOLUTION/S:

Currently clause.....states:
.....
.....
.....
.....
.....

It is proposed to alter this clause so that it states as follows:
.....
.....
.....
.....

Currently clause.....states:
.....
.....
.....
.....

It is proposed to alter this clause so that it states as follows:
.....
.....
.....
.....

OR

A list of alterations to the constitution which will be proposed as Special Resolutions at the meeting is attached.

INFORMATION for MEMBERS

- Clause 20 allows for proxy votes. A proxy form is enclosed for you to nominate another member to vote on your behalf if you cannot attend the meeting.
- Alterations to the rules can only be made if supported by 75% of members voting at the meeting or by proxy.
- Alterations to the rules only take effect when lodged with the Department of Consumer & Employment Protection.